

Pearson HE Qualifications Academic Appeal Form

Reviewed by: **Janet Smith - Borough Principal**

Document owner: **Jitinder Hans – Head of Higher Education**

Date approved: July 2018

To be reviewed: August 2019

Approval Committee: **Higher Education Committee**

**ACADEMIC APPEAL FORM FOR STUDENTS STUDYING FOR PEARSON
HE QUALIFICATIONS AT NEW CITY COLLEGE**

Appeal against the decision of an Assessment Board in respect of Pearson HE grades.

Name:	
Student ID No:	
Correspondence Address:	
Telephone No:	
Email address:	
Programme of Study:	
Year: (1st, 2nd)	

Please indicate here which grounds apply and then give full details of your appeal on the following sheet. *(Please mark the appropriate box)*

(i) Extenuating circumstances	
(ii) Procedural irregularity in the assessment process	

Signature:	
Date:	

Please complete this form, print and sign. You need to scan this form if submitting by email to HE@ncclondon.ac.uk or post it to the Head of HE within 2 weeks following notification/publication of results (18/07/2019).

